

**Post Graduate School**  
**Indian Agricultural Research Institute**  
**New Delhi – 110 012**

D.O. No.PGS/7-8/57<sup>th</sup> Convo

Dated: January 10, 2019

Dear Student:

Greetings from Post Graduate School. You will be glad to know that the 57<sup>th</sup> Convocation of the Indian Agricultural Research Institute will be held **at 11.00AM on February 08, 2019** at Dr. B.P. Pal Auditorium Lawn of this Institute for conferment of M.Sc./M.Tech./Ph.D. degree upon the candidates who have become eligible. The eligible students are requested that:

1. In case, you wish to receive the degree in person or absentia at this Convocation, your consent in the prescribed proforma (copy enclosed) for admission to the Convocation should reach the undersigned by **January 31, 2019** positively.
2. Candidates who wish to take their degree in person shall present themselves in the prescribed costume (Gown and Hood). For the convenience of such candidates, arrangements are being made with a firm of Delhi to supply the costume. The charges normally come to Rs.1000/- (Rs.225/- as hiring of costume, Rs.575/- being the security deposit refundable on return of the costume immediately after the Convocation on that day and Rs.200/- is the prescribed fee for award of degree which is non refundable). In case of loss of Gown one would be required to pay Rs.575/- as cost thereof.
3. The fee for taking the degree in absentia is Rs.1000/- which should also accompany the application for admission to the Convocation in absentia.
4. The candidates who have become eligible for the conferment of the degree at the 57<sup>th</sup> Convocation but do not apply for conferment of the degree in person or in absentia, the degree will be conferred upon them in absentia and the degree will be sent to their address in India on receipt of the prescribed fee of Rs.1000/-.
5. The hiring charges for the Costume or the absentia fee may be deposited with the **Cashier, P.G. School, Directorate, IARI, New Delhi.**

P.T.O.

: 2 :

6. You would agree that the Convocation is solemn occasion which ought to be conducted with the fullest sense of discipline, dignity and decorum. I am sure that you would give us fullest co-operation in maintaining due solemnity throughout the ceremony, so that you could long cherish the day of your being the recipient of a Post Graduate Degree as an important event in your life. I would also like you to duly observe the formality and uniformity in your dress. **Lady students should appear in White Sarees and Blouses. Male students should appear in Closed Collar Coats with Trousers or Pants** (those wish to appear in Western Dress may do so and this would mean wearing a tie with "Open Coat").

7. There will be only one full-dress rehearsal at 15.45-16.30 hrs. on February 07, 2019. IT IS OBLIGATORY FOR EVERY CANDIDATE WHO WOULD BE RECEIVING THE DEGREE AT THE CONVOCATION IN PERSON TO BE PRESENT AT THE REHEARSAL FAILING WHICH HE/SHE SHALL NOT BE ADMITTED TO THE CONVOCATION. I, therefore, advise you to be present at Dr. B.P. Pal Auditorium Lawn latest by 14.00 hrs. on February 07, 2019. The costume will be delivered to you, if you have so indicated, at 14.00 hrs. on February 07, 2019 at Dr. B.P. Pal Auditorium.

WISHING YOU SUCCESS AND ALL THE BEST IN LIFE AND A HAPPY NEW YEAR.

Yours sincerely,

  
(K.C. JOSHI)  
Registrar

**APPLICATION FOR ADMISSION TO THE CONVOCATION**

1. a) Name in English (IN BLOCK LETTERS) .....  
as given in previous degree certificate (Photocopy of your previous degree  
should be attached)

b) Name in Hindi: .....

2. Whether the degree is sought to be taken; (Please put '√' in the appropriate box)

In person

In absentia

3. Particulars of studies at the Post Graduate School:

- a) Roll No: .....
- b) Degree (M.Sc./M.Tech./Ph.D.): .....
- c) Discipline in which completed: .....
- d) Year of joining: .....
- e) Date of F.V.V. Examination: .....

4. ADDRESS:

a) If the degree is sought to be taken in absentia the address to which it should be posted

---

b) Present address for Correspondence (If employed please indicate the designation and full address of the Deptt. in which employed, including e-mail and mobile number).

---

c) Permanent home address for any future correspondence

---

5. I hereby apply for admission to 57<sup>th</sup> Convocation of the Institute to be held on February 08, 2019 and to request that the degree be conferred upon me.

6. I also request that the Institute may arrange for my Costumes (Gown & Hood). The prescribed charges has been Deposited with Cashier, Directorate vide Cash receipt No..... dated ..... Rs. ....

7. I hereby undertake that I will be present at the rehearsal on **February 07, 2019 at 14.00 hrs.** I also undertake to pay Rs.575/- in case the Gown is not returned on the same day.

Date: .....

(Signature of the Student)

**Mobile No:**

**E-mail:**

## **INSTRUCTIONS FOR CANDIDATES TAKING DEGREE IN PERSON IN THE 57<sup>th</sup> CONVOCATION TO BE HELD ON FEBRUARY 08, 2019**

As the Convocation is solemn occasion which ought to be conducted with the fullest sense of discipline, dignity and decorum, every candidate receiving degree should maintain due solemnity throughout the ceremony. The following instructions may please be noted:

1. Full-dress rehearsal will be held at 15.45 hrs on Thursday the February 07, 2019 at the lawns of Dr. B.P. Pal Auditorium. It is obligatory for every candidate who would be receiving the degree at the Convocation in person to be present at the rehearsal, failing which he/she shall not be admitted to the Convocation Function. The candidates will arrive early to collect their Gowns and occupy their seats upto 14.00 hrs.
2. The prescribed costumes will be delivered to the candidates who have so indicated on **February 07, 2019 from 14.00 hrs at the reception counter of Dr. B.P. Pal Auditorium. The prescribed costume will be returned by the candidate immediately after the Convocation on February 08, 2019.**
3. The Convocation will be held on Friday the February 08, 2019 at 11.00 hrs. All candidates, receiving the degrees in the Convocation should occupy their seats by 10.30 hrs. Candidates coming late will not be permitted entry in the Pandal.
4. Each candidate taking degree in person has to appear in the prescribed costumes (Gown and Hood). All are required to pay due regard to formality and uniformity in their dress. **Lady students should appear in white Saree and Blouse. Male students should appear in closed collar coats with trouser or Pyjama, those wishing to appear in Western Dress may do so and this would mean wearing of tie with the open coat.**
5. On the procession entering the Pandal to the accompaniment of Convocation Music, all present will rise and remain standing until members of the Procession have taken their seats.
6. The candidates will remain standing, from the time their names are read out and the Director admits them to the respective degree.
7. After the Director has admitted the candidates to the respective degree the candidates then shall bow in acknowledgement and thereafter turning right walk to the dais from the left side of the dais to receive the degree from the Chief Guest. The candidates, will then climb down the dais from the other side and walk into the corridor in the Northern side of the Pandal and stand in the corridor in the Southern side of the Pandal till the last candidate in the particular row leaves to receive the degree. Thereafter, all the candidates belonging to that row will take their seats.
8. After the Director declares the Convocation closed, all present in the Pandal will remain standing till the procession leaves the Pandal.

**Note: For invitation to the parents of degree recipients, Dr. V.K. Baranwal, Professor, Division of Plant Pathology/Chairperson, Invitation Committee may be contacted: Email: vbaranwal2001@yahoo.com, in Phone: 011-25843113 (O)**