Annexure CS-1

Proforma for Submitting Consultancy Proposals

1. Name of the Institute:
2. Title of the proposed Project (including brief of the project):
3. Scope of the Consultancy work:
   i. Preparation of literature/survey/feasibility studies/state of art project/technology forecasting/evaluation reports
   ii. Interpretation of test results and data, advising on risks and hazards or similar skilled advice
   iii. Advisory tasks in evaluation and implementation of a project
   iv. Design engineering related to agriculture
   v. Assistance in management of pests and other entomological problems
   vi. Technical advice in the form of one time assistance to help in trouble shooting, or problem solving, mainly advisory in nature
   vii. Any other (specify)
4. Detailed objectives of the consultancy project:
5. Duration of the project (give specific dates and period):
6. Programme of work and phasing of milestones:
7. Whether the physical or other infrastructural facilities available at the Institute are required for carrying out project: Yes/No
8. Name and address of the consultant(s) undertaking the project:
   Name:
   Postal address:
   Phone: Fax: Email:
9. Previous consultancy work undertaken by the consultant(s) during the past one year

Title of Project	Sponsoring agency	Period			Total cost of project	Total Intellectual fee received	
		From (date)	To (date)	Duration (days)		In the project	By the consultant

10. Whether the project requires foreign visit by the consultant(s): Yes/No
    If yes, attach the check-list for foreign deputation

11. Whether the consultant(s) would require leave for carrying out the work: Yes/No
    If Yes: whether he/she has required leave in balance:
    If No: provide justification as to how the consultancy would be done while discharging official duties