

**Division Seed Science and Technology**  
**ICAR-Indian Agricultural Research Institute**  
**New Delhi - 110 012**

**Walk-in-interview**

A walk-in-interview for the post of **one Young Professional - I (YP-I)** in the “Seed Production and Certification” discipline under **STR Component** of **AICRP on Seed (Crops)** will be held on **07.03.2024 at 10.00 A.M.** in the **Division of Seed Science and Technology, ICAR-Indian Agricultural Research Institute, New Delhi – 110 012**, which is coterminous with the position of PI in the Division Seed Science and Technology, ICAR-Indian Agricultural Research Institute, New Delhi - 110012.

The eligible candidates may appear for the walk-in-interview on the specified date and time along with their bio-data in the enclosed application format along with attested photocopy as well as original copy of the relevant documents. (Annexure -I).

Name of the Project & Principal Investigator (PI)	Name of the Post	No. of Posts	Emoluments per month (Fixed)	Qualifications	Date of interview and Venue
Dr Sandeep Kumar Lal Incharge, Seed Testing Lab.	Young Professional –I (YP-I)	One	Rs. 30,000/- consolidated	<b>Essential:</b> Graduate in any discipline from a recognized university with a good academic record. <b>Desirable:</b> <ul style="list-style-type: none"><li>• Working knowledge of computer and MS office.</li><li>• Hands-on-experience on seed/ planting materials and/ or agri-horticultural fields / laboratory.</li></ul>	<b>Date: 07.03.2024 (10.00 A.M.)</b> <b>Venue:</b> Division of Seed Science and Technology, ICAR- Indian Agricultural Research Institute, New Delhi - 110012

**Selection Criteria:** The selection will be based on the basis of weightage of marks in educational qualifications, experience in the relevant field and performance in the interview.

**Terms and conditions:**

- Maximum duration of engagement of the YP-I:** Initial engagement of YP will be for one year, which is extendable for two more years (01 year at a time). Thus, maximum duration of engagement of YP in the ICAR is three years (1+1+1). The continuation of the selected candidate will depend upon the progress reviewed every year. However, his/ her appointment can be terminated any time by giving one month's prior notice.
- Age limit:** 21 - 45 years, as on **07.03.2024** (Age relaxation to SC/ST/ OBC/PWD/ Women and other exempted categories as per ICAR / GOI guidelines).
- Tax deduction at source:** The income tax or any other tax liable to be deducted as per the prevailing rates will be deducted at source before effecting payment of monthly salary.
- TA/DA for the YPs:** TA/DA will be admissible to YP-Is for undertaking domestic tour for official work as under:

To and from journey by train in AC-3 Tier/AC Chair Car and DA at fixed rate of Rs.1200/- per day for other tour related expenses on Guest House/ Hotel Accommodation, food and local conveyance etc.
- Attendance and working hours/days:** The working hours for the YPs will be same as regular employees of ICAR and are required to adhere to the administrative, financial and disciplinary regulations of ICAR-IARI; hence regular attendance of the YP-I will be maintained by keeping an attendance register. No extra benefit will be allowed for working beyond office hours. Unauthorized absence from the project/work for a continuous period of 08 days without valid reasons shall lead to automatic termination of the

engagement.

6. **Leave entitlement for the YPs:** The YPs in ICAR are eligible for 08 days leave in a calendar year on pro-rata basis and 02 restricted holidays as per the rules of Govt. of India/ICAR. Intervening weekly holidays or gazetted holidays during a spell of leaves should not be counted against the admissible leaves. The un-availed leaves will not be carried forward to next calendar year. In addition to this, YPs may also be allowed compensatory leave in lieu of the duty assigned on holidays but not more than 02 leaves can accrue in a month. The Compensatory leaves can be accumulated only up to 05 days at a time and the YPs may be allowed to avail the same within 03 months.
7. Female YPs will be entitled to maternity leave as per provision in the Maternity Benefit (Amendment) Act 2017. However, there will be no paternity leave for male YPs.
8. **Intellectual Property Rights:** Intellectual Property created due to the work of Young Professional during his/her valid tenure in ICAR Hqrs/ institutions will be governed by the IPR guidelines of the Council.
9. **Prohibition of Sexual Exploitation and Abuse:** The Young Professionals shall have to comply with the "Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

#### **Other terms and conditions**

10. The Young professional (YP) shall be subject to the laws of secrecy of the country and will sign a declaration of secrecy and Non-Disclosure Agreement before reporting, given in **Annexure III** (As per guidelines issued by Council vide Office Memorandum No. Agril. Edn. 1-062020-A&P dated 04.12.2020).
11. The position is purely temporary, time-bound and co-terminus with the project; and hence, the engagement will not constitute a regular job or appointment of any nature in the ICAR.
12. The salary is fixed in nature and candidate cannot claim for any increment and other government facilities. No House Rent Allowance (HRA) will be paid to the YPs.
13. During the term of engagement, the YP shall comply with the Standards of Conduct. Failure to comply with the same will become a ground for termination of the YP without notice.
14. Young Professionals will be entitled to other facilities like transport/ canteen/ library/ dispensary available in the Institute.

**Instructions for the candidates:**

1. The candidates are advised to report at **9.00 A.M.** sharp for the verification of documents, no candidate will be entertained after 10:00 A.M.
2. The interested candidates fulfilling the above qualifications are invited to appear for the walk-in-interview along with their signed copy of duly filled application as per attached proforma (**Annexure - I**), at 10:00 AM onwards. The application should also be accompanied with set of all original testimonials (date of birth, mark sheets degree certificate, experience certificate, if any) along with a set of attested copies of their certificates, as required in the advertisement and two passport size photographs. Only the candidates having essential qualifications will be interviewed.
3. If the candidate intending to attend the interview, if any near or distant relative of the candidate is an employee of the ICAR/IARI, the candidate has to declare his/her name, designation, nature of duties, relationship in writing so as to reach the undersigned along with the application form (Annexure II). If such declaration is furnished on the date of interview and found that his/her relative is an employee of ICAR/IARI, such candidate will not be allowed for interview.
4. The candidates who are already employed in Govt. Organization should produce **“No Objection Certificate”** from the present employer.
5. All applicants must send their application form in the prescribed format as per Annexure I (pdf form, [youngprofessional204@gmail.com](mailto:youngprofessional204@gmail.com)) along with supporting documents at [youngprofessional204@gmail.com](mailto:youngprofessional204@gmail.com) on or before 04<sup>th</sup> March 2024.
6. The candidate will have to attend the interview at his/her own expenses and no TA/DA will be paid.
7. The selected candidates at their expenses will be medically examined for fitness before engagement.
8. Concealing of facts or canvassing in any form shall lead to disqualification of the candidature and/ or termination of engagement even after appointment.
9. The competent authority i.e. Director, ICAR-IARI, New Delhi reserves the right to cancel/withdraw all/any positions out of the above. Further, the decision of the competent authority will be final and binding on all aspects.
10. All legal disputes shall be settled at New Delhi jurisdiction.

**Assistant Administrative Officer**  
Division of Seed Science and Technology  
ICAR-IARI, New Delhi-110012

## Format for Submission of Application

1.	Name of the candidate (in block letters)	:		<b>Attested passport size photograph</b>		
2.	Father's/Husband's name (in block letters)	:				
3.	Date of Birth (as per the matriculation)	:				
4.	Age as on 07.03.2024	:				
5.	Address for correspondence	:				
6.	Permanent address	:				
7.	Contact Details					
	Mobile No.	:				
	Telephone Number	:				
	Email Id	:				
	Fax Number (if any)	:				
8.	Category (SC/ST/OBC/GEN)	:				
9.	Gender	:				
10.	Whether handicapped (please mention type and extent)	:				
11.	Marital status	:				
12.	Educational Qualifications (The attested copies of the relevant mark sheets/ certificates need to be enclosed):					
	<b>Sr. no.</b>	<b>Degree obtained</b>	<b>Institution / University</b>	<b>Subject/s</b>	<b>Year Passed</b>	<b>% Marks obtained</b>
	i.	Matriculation				
	ii.	Intermediate				
	iii.	Graduation				
	iv.	Any other				
13.	Work experience* (Please enclose relevant proof / NOC from employer)	:				
*A minimum of one-year relevant experience will be considered for awarding marks.						
14.	Minimum time required for joining, if selected	:				
15.	Details of publications, if any (enclose copies)	:				
16.	Additional information, if any	:				

I hereby declare that the information furnished in this application are true/ correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, my candidature/ appointment may be cancelled without any notice and necessary action, as deemed fit may be initiated against me.

(Signature of candidate)

Name: \_\_\_\_\_

**DECLARATION**

I hereby declare that **none of my near or distant relative is an employee of the Indian Council of Agricultural Research (ICAR)/ Indian Agricultural Research Institute (IARI)**. If found otherwise and in the event of non-declaring the same as prescribed in the advertisement, my candidature to the Interview and my selection to the post be cancelled.

**Date:****Place:****Signature****Full name of the candidate** \_\_\_\_\_**OR**

I ....., am willing to attend the interview for the post of..... on **07<sup>th</sup> March, 2024** at Division of Seed Science and Technology, ICAR-IARI, New Delhi 110012 as under. The following particulars of my relative(s) working in ICAR are furnished as per the requirement of the advertisement for attending the interview:

Name :

Designation :

Nature of duties :

Relationship :

**Date:****Place:****Signature****Full name of the candidate**-----

### **Annexure -III**

I Sh./Ms./Mrs..... s/o,d/o,w/o,Sh.....will comply with the Official Secrets Act, 1923, as amended from time to time and will not disclose any information/data acquired by me during my engagement to any unauthorised person(s). I will not, except with the prior sanction/approval of competent authority in the ICAR, or in the bona fide discharge of my duties, publish a book or a compilation of articles or participate in media broadcast or contribute an article or write a letter to any newspaper(s) or periodical(s) either in my own name or anonymously or pseudonymously in the name of any other person if such book, article, broadcast or letter relates to subject matter pertaining to official business of ICAR.

Signature .....

Name.....

Address.....

.....

.....

Mob.....

Email.....