

**INDIAN AGRICULTURAL RESEARCH INSTITUTE
NEW DELHI-110 012**

No. 10-2/2002-IMC

Dated: 10/02/2010

OFFICE ORDER

In continuation of this office order of even number dated 03.08.2005 & 10.06.2009, Director, IARI is pleased to re-delegate the Financial powers to Joint Director (Research), Dean & Joint Director (Education), Joint Director (Extension) as per Annexure -I with immediate effect and until further orders :-

All the powers re-delegated will be subject to the terms & conditions given below :

- a Sanction shall not be accorded in favour of self. In case of Joint Director (Research), Dean & Joint Director (Education) and Joint Director (Extension), Director will have full power.
- b Availability of funds under appropriate head under sanctioned budget shall be ensured.
- c Fulfilment of prescribed procedures, terms and conditions laid down under GFR, delegation of financial power rules, ICAR Audit Manual/ FRSR and other rules/instructions/orders issued by GOI/ICAR/ Director, IARI from time to time.
- d Observance of economy instructions and restrictions imposed/issued by GOI/ICAR from time to time.
- e In respect of purchase to be made under PLAN for equipments/ photocopier, Computer etc. it has to be ensured before sanction that the items concerned are approved in the EFC Memo by the Council.
- f These powers shall be exercised only in respect of all staff members working in the Division / Units/ Regional Stations/ Centres etc. under the control of respective Joint Directors.
- g The proposals for sanction shall be routed through the respective section in Directorate viz. PCA, Stores, Personnel- 1,2,3, & 5 etc. And these sections will process the cases after keeping due records
- h While submitting cases to these sections, indenting officials will clearly mention under whom their division/ section is so that the cases are placed for sanction to the respective joint Directors
- i IN case of any difficulty in implementation etc, the matter may be brought to the notice of IMC Section for further processing.


(R. L. Panuja)

Administrative Officer (IMC)

DISTRIBUTION:

1. Joint Director (Research)/ Dean & Joint Director (Edn.)/ Joint Director (Extension) / Joint Director (Admn.) of IARI.
2. Chief Finance and Accounts Officer of IARI / CAo (SK)/ All SAOs/AO's
3. All Heads of the Divisions/ Incharge of the Units/Head of Regional Stations
4. Audit-I/II/III/IV & V
5. SO to Director, IARI for information.

JOINT DIRECTOR (RESEARCH) / DEAN & JOINT DIRECTOR (EDUCATION)/ JOINT DIRECTOR (EXTENSION) (IN RESPECT OF STORES AND ACCOUNTS)

S. No.	Nature of Powers	Powers re-delegated
1.	Grant of advance in connection with LTC and Grant of LTC.	Full powers in respect of concerned CAO and all officers including those from the Divisions pre revised pay scale above of Rs. 12000-16500 (Pre revised) except in case of himself. In case Joint Directors (Res., Edu. & Ext) the Director, IARI, have full powers.
2.	Grant of Temporary advances including special advances from provident fund and part final withdrawal.	Full powers in respect of concerned CAO and all officers including those from the Divisions pre revised pay scale above of Rs. 12000-16500 (Pre revised) except in case of himself. In case Joint Directors (Res., Edu. & Ext) the Director, IARI, have full powers.
3.	Purchase of working stores, Chemicals, tools, plant and equipment insecticides, fertilizers etc.	Rs. 3 Lakhs in each case.
4.	Permission under conduct rules for acquisition of Movable/Immovable property.	Full powers in respect of concerned CAO and all officers including those from the Divisions pre revised pay scale above of Rs. 12000-16500 (Pre revised) except in case of himself. In case Joint Directors (Res., Edu. & Ext) the Director, IARI, have full powers.
5.	Permission for treatment/Tests to CGHS beneficiary in CGHS recognised Private hospitals/centres on the advice of MO, Dispensary /specialist of Govt. Hospitals.	Full powers in respect of concerned CAO and all officers including those from the Divisions pre revised pay scale above of Rs. 12000-16500 (Pre revised) except in case of himself. In case Joint Directors (Res., Edu. & Ext) the Director, IARI, have full powers.
6.	Approval for refreshment etc.	Full powers (upto 50 persons at a time as per prescribed norms)

