



भा.कृ.अनु.प.- भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली
ICAR- Indian Agricultural Research Institute, New Delhi
भण्डार अनुभाग, निदेशालय
Store Section, Directorate



दूरभाष संख्या : 011-25843588 (Extn. 4240) Telephone : 011-25843588 (Extn. 4240),

ई-मेल: store@iari.res.in E-mail: store@iari.res.in

F. No. 69-20/2025-26/ST

Dated: 16-09-2025

निविदा सूचना/ Tender Notice

आईसीएआर-आईएआरआई, पूसा, नई दिल्ली में विभिन्न स्थानों पर स्थापित विभिन्न क्षमता के आरओ वाटर प्यूरीफायर सिस्टम और वाटर कूलर के व्यापक वार्षिक रखरखाव अनुबंध (सीएएमसी) के लिए जेम प्लेटफॉर्म के माध्यम से ऑनलाइन निविदा आमंत्रित की है। वस्तुओं और अन्य नियमों व शर्तों के विवरण के लिए कृपया आईडी संख्या GEM/2025/B/6690341 के साथ जेम पोर्टल पर लॉग ऑन करें।

Online tender through Gem Platform is invited for entering into Comprehensive Annual Maintenance Contract (CAMC) of RO water purifier systems and Water coolers of different capacity installed at various location at ICAR-IARI, Pusa, New Delhi. Detail of items and other terms & conditions please log on to Gem Portal with ID No. GEM/2025/B/6690341.

सहायक प्रशासनिक अधिकारी/Asst. Adm. Officer
स्टोर, निदेशालय /Store, Directorate



भा.कृ.अ.सं.—भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली—110012

भंडार अनुभाग, निदेशक कार्यालय

ICAR - INDIAN AGRICULTURAL RESEARCH INSTITUTE NEW DELHI-110012

STORE SECTION, DIRECTOR'S OFFICE

Website: <http://www.iari.res.in> Email store@iari.res.in

F. No. 69-20/2025-26/ST

Dated: 16-09-2025

e-Tender Notice

The Director, ICAR-Indian Agricultural Research Institute, New Delhi invites Online bid from Gem portal in two packets for entering into Annual Comprehensive Maintenance Contract CAMC of RO water purifier systems and Water coolers of different capacity installed at various location at ICAR-IARI, Pusa, New Delhi for a period of one year which shall be further extendable by **one more year** subject to satisfactory performance of the Vendor and its willingness to continue with the service on existing terms and conditions, as per requirement of the Institute. Detailed tender document can be downloaded from www.iari.res.in.

The tender form alongwith details of items and other terms & conditions can be downloaded free of cost from the website <http://iari.res.in>. Online bids complete in all respect should be submitted through Gem portal only.

The Director, ICAR-IARI reserves the right to accept or reject any or all the tenders without assigning any reason thereof.

Tenders and supporting documents should be uploaded only on Gem portal online. Hard copy of the tender documents will not be accepted.

Please note that only online bids through GeM Portal will be accepted.
If any firm want to raise any query about this procurement, GeM services be utilized for the same. Query sent through e-mail or any other offline mode will not be accepted.

Asstt. Administrative Officer (Store)

TENDER DOCUMENT

ICAR- INDIAN AGRICULTURAL RESEARCH INSTITUTE, NEW DELHI-11002 INVITES ANNUAL COMPREHENSIVE MAINTENANCE CONTRACT OF RO WATER PURIFIER SYSTEM AND WATER COOLER INSTALLED AT ICAR-IARI, PUSA CAMPUS, NEW DELHI-110012

General Terms and Conditions

1. Scope of work: - The CAMC is for monthly preventive checks as well as for break down maintenance and includes repair and replacement of the following parts free of charge during the AMC period:-

- a) All kinds of filters
- b) Pre-filter candle
- c) Carbon block
- d) RO membrane
- e) Flow Restrictor Tube
- f) Post Carbon Filter
- g) RO Pump
- h) Adapter
- i) All Valves
- j) PCB (Circuit)
- k) TDS Controller
- l) SV (Stopper)
- m) Motors
- n) Worn out parts etc.

Water Cooler-


- a) Preventive Maintenance of units: Water cooler Wash - General Servicing - Every 3 months and when occasion demands.
 - b) Repair of Fan motors, including replacement of winding, Repairing/Replacement of Thermostat, Relays, Capacitors, Wiring, Gas filling, Gas Top up, Compressor etc.
2. ROs will be checked on monthly basis to ensure the TDS level is within the permissible limits. Filter/candle and Membranes must be replaced quarterly. However, Membranes may be replaced on need basis.
3. As soon as the CAMC is awarded to the L-1 firm, first of all, the firm will check and provide service by replacing the parts of all installed R.O (as mentioned in above point no. 2) and ensure the permissible T.D.S level of all R.O's. List for the same will be provided by the store section.
4. During the CAMC period, one quarterly service is must and another visits, if required on need /emergency basis will be attended by the firm without any charge.
5. It may be ensured that rates for parts of authorized brand or of standard quality only will be considered for replacement/repair under CAMC. In case it is found at a later stage that sub-standard/inferior quality items were supplied, necessary action will be taken against firm, including forfeiture of performance security and debarring them from quoting in future tenders.
6. If the contractor fails to undertake the job satisfactorily at any period of time or withdraws his services, the Director, ICAR-IARI, New Delhi has full right to cancel the contract and forfeit the performance security deposit without assigning any reason what so ever.



7. The contract will be valid for a period of one year from the date of award of CAMC which can be extended for another one year subject to satisfactory performance that would be review on mutual consent on same term and condition basis & no extra charges will be paid.
8. The firm will start working immediately after award of the contract.
9. The firm will attend to all complaints on receipt of complaint about breakdown/repair from the Divisions/Units/Sections directly. The services would be provided on regular basis during day time (working hours) and in case of emergency beyond working hours including holidays.
10. Proper record of servicing & repair etc. of the breakdown/maintenance would be maintained by the firm.
11. No advance payment will be made in any case. The firm will submit a consolidated bill in respect of all Divisions/Units/Directorate etc. **on quarterly basis after completion of three months of Job** in triplicate in the Store Section, Directorate after necessary verification by the concerned.
12. The rates quoted in tender should be for full period of CAMC. No alteration of any sort in the rates quoted in tender is allowed during the tender process and CAMC period
13. Charges like transportation fare etc. for providing the service for attending the complaints covered under this CAMC will not be payable.
14. Since quarterly service of each RO's and Water cooler is must as per rule. The quarterly payment will be made on the basis of verification of each quarterly servicing record for each R.O and water cooler submitted by the firm. If the quarterly visit/servicing is not attended by the firm payment will not be made for such R.O's and water cooler.
15. Violation of the any clause mentioned above will entail cancellation of the contract.
16. The Director, ICAR-IARI has the full rights to terminate this CAMC at any time without assigning any reason what so ever, if the services are found to be unsatisfactory.
17. Here the rates are being called for all types capacity of R.O. and water cooler but the contract of this CAMC will be awarded to L-1 firm on the basis of consolidated rate as per Gem Bid. Since, there are 3 (three) types of R.O's and water cooler and rates quoted by different firms may be different hence L-1 will be decided on the basis of consolidated amount for three categories of R.O's and water cooler quoted by the firm.
18. The firm must have experience of at least 03 years in the maintenance of RO Water purifier systems and water cooler.
19. The Bid should be submitted before the time & date online. Offline quotation will be not be entertained.
20. An Original Copy of earnest money of ₹. 1,10,000/- (**Rupees one lakh ten thousand only**) must be deposited in the form of FDR/ Unconditional Bank Guarantee (BG) from a PSU/commercial bank drawn in favour of the Director, ICAR-Indian Agricultural Research Institute, New Delhi in person to Store Section, Director's Office, ICAR-IARI, New Delhi-12 on or before the last date/time of submission.

Handwritten signature

21. No overwriting or cutting is permitted in the tender documents. Such bids will be rejected out rightly.
22. The earnest money of unsuccessful bidder will be refunded immediately after finalization of tender except the successful bidder whose EMD will only be returned after the deposit of security money.
23. The successful bidders shall depositing amount as per Gem Portal in form of FDR/ Unconditional Bank Guarantee (BG) from a commercial bank drawn in favour of the Director, ICAR-Indian Agricultural Research Institute, New Delhi as Security money for the performance of the contract which should be valid at least for a period of 20 months alongwith contract agreement. No interest on Earnest Money or Security Deposit will be paid by the Institute.
24. **Contract Agreement:** The successful bidder(s) will have to execute the prescribed contract agreement bond on the non-judicial stamp paper of ₹. 100/- for the job in accordance with the conditions/stipulations to be given therein not later than 15th day from the date of acceptance letter, failing which the earnest money will be forfeited.
25. The details as mentioned in Tech. Bid should be filled in completely.
26. All disputes are under New Delhi Jurisdiction Only.
27. Firm will be responsible to maintain and service the RO water purifier system and Water Cooler installed at different location at this Institute.
28. Price Bid shall be opened only Technically Qualified bidders.
29. No equipment parts will be removed without prior information approval or gate- pass issued by the Competent Authority. For repair/servicing of RO water purifier system and water cooler machines.
30. The detail of total Number of ROs installed and Water cooler in ICAR-IARI is as under and No. of ROs installed/removed in future will also be covered in CAMC.
 - RO water purifier System Upto 20 Lit - **125 Aprox.**
 - RO water purifier system from 21 Lit to 50 Lit- **90 Aprox.**
 - RO water purifier system from 51 Lit & Above- **80 Aprox.**
 - Water Cooler capacity 80 lit/100 Lit/150 & Above- **120 Aprox.**
31. **Validity of Tender:** 180 days from the due date.
32. **Pre- bid meeting (conduct a pre-bid meeting/site visit at the location where the systems are physically installed).**
33. Any dispute arising out of this tender shall be subject to the jurisdiction of Indian law and the Courts at Delhi.


Asstt. Administrative Officer (Store)

Technical bid

Sl. No.	Description	Page No.*	Details
1.	An office of the service provider must be located in the State of Consignee: - A documentary Evidence to be submitted by the tenderer		
2.	Scanned copy of Registration Certificate of the firm under Company/Shops & Establishment Act of the respective state for this purpose.		
3.	Firm should have atleast 3 years experience to such supplies to Govt./Semi.Govt./Boards/ Corporation/ Autonomous Body i.e. 2022-23, 2023-24 and 2024-25 (Attach documentary proof i.e. work order/supply order of each financial year).		
4.	Scan copy of proof of turnover (balance sheet & profit & loss A/c only) of not less than Rupees 9.00 lakhs (Rs. Nine lakhs only) during the each of last three years viz 2022-23, 2023-24 and 2024-25. It should be certified by Chartered Accountant.		
5.	Copies of valid PAN and GST Number (Attach documentary proof)		
6.	Scanned copy of undertaking on Non-judicial stamp paper of Rs. 100/- mentioning that the firm has not been debarred/blacklisted by any government organization (Non-Judicial stamps Rs. 100/- must not be older than the date of floating of tender on GeM Portal.		
7.	Scanned copy of EMD RS.1,10,000.00 (Rupees one lakh ten thousand only)/MSME exemption		
8.	Copy of scanned schedule of tender documents duly signed & stamped by the authorized signatory with full name & Mobile Number.		
9.	MII Certificate		
10.	ISO Certificate		
11.	Bank Solvency certificate for Rs. 5 Lakhs. The bank solvency certificate must not be older than the date of uploading the tender on the Gem Portal.		
12.	Pre- Bid Meeting attend Yes or No		

***Mentioning of Page No. is compulsory without when the technical bid will not be accepted for further consideration.**

Dated: _____

(Signature & Seal of Tenderer)

Proforma price bid to be submitted in Gem Portal Only

Sl. No.	RO Purifier System Details	Qty.	Basic Rate	GST Applicable	Total
1.	Ro Water Purifier System upto 20 lit	01 Nos			
2.	Ro Water Purifier System from 21 lit to 50 lit	01 Nos			
3.	Ro Water Purifier System from 51 Lit & above	01 Nos			
4.	Water cooler Upto 80 Lit	01 Nos			
5.	Water cooler Upto 120 Lit	01 Nos			
6.	Water cooler Upto 150 Lit	01 Nos			