

**ICAR- Indian Agricultural Research Institute
PUSA New Delhi 110012**

Tel:011-25842905

Website: www.iari.res.in

No:CATAT/PKVM/2-3

Date: 11.02.2022

Invitation of Expression of Interest for Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings during Pusa Krishi Vigyan Mela 2022 for three days (09.03.2022 to 11.03.2022) at IARI PUSA, New Delhi 110012

Published Date	11.02.2022
Bid Document Download / Sale Start Date	11.02.2022
Bid Submission Start Date	12.02.2022
Pre Bid Conference	17.02.2022 at 11.00 AM
Bid Submission End Date	25.02.2022 (11.00 AM)
Bid Opening Date	26.02.2022 (2.30 pm)
EMD	Rs. 50,000.00
Performance Security	3% of total tender value

Contact Person (for any clarification during the tendering process)

Dr . Indramani Mishra
Head, Agricultural Engg. and Convenor, Stall Committee
IARI, New Delhi – 110012
email: maniindra99@gmail.com



कृषि प्रौद्योगिकी आकलन एवं स्थानांतरण केंद्र

CENTRE FOR AGRICULTURAL TECHNOLOGY ASSESSMENT & TRANSFER (CATAT)

भा.कृ.अनु.प.-भारतीय कृषि अनुसंधान संस्थान, नई दिल्ली - 110012

ICAR-Indian Agricultural Research Institute, Pusa, New Delhi-110012



F.No. CATAT/2019-20/PKVM/2-3/

Dated : 11.2.2022

Subject: Requirements for Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings

Sir,

Online bids are invited in **two** bid system (i) Technical bid (ii) Financial bid on behalf of Director, ICAR-IARI, New Delhi from eligible bidder for **“Quotation for Pusa Krishi Vigyan Mela 2022 from 9-11 March** purchase/hiring of items for **“Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings”**. The last date for submission for above bid through online is **25thFebruary, 2022 up to 11:00 AM**. The bid will be opened on **26thFebruary, 2022 2:30 PM**. For any clarification please contact to Dr. I.M Mishra, Head, Agricultural Engineering, IARI, New Delhi-110012.

Instructions to the bidder and terms & conditions of tender:

1. The rates quoted shall be valid for a minimum period of 180 days from the last date fixed for the receipt of quotations.
2. The rates quoted shall be final and inclusive of delivery and installation at the site i.e. near **Mela Ground**, IARI, New Delhi-110012.
3. Full specifications of the article quoted for shall be given in the quotation along with literature/pamphlet/drawing etc. User list of the quoted document may also be additionally provided for reference.
4. If taxes, duties or any other charges over and above the rates quoted leviable, actual percentage of such taxes/duties/other charges should be clearly indicated.
5. Supply is to be made by any convenient mode of transport at supplier's risk unless otherwise specified.
6. In case the material is supplied through an authorized agent, manufacturer shall be responsible for the successful installation of the equipment. The manufacturer shall be liable to any penal action for the shortcomings of the authorized agent. Any payment that is to be made separately to the agent if any shall be clearly mentioned in the quotation.
7. Supply is to be made by any convenient mode of transport at supplier's risk unless otherwise specified.
8. ***The EMD of Rs. 50,000.00 (fifty thousand) in the form of Insurance surety bond, account payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee from any of the commercial bank.*** The EMD of unsuccessful bidder will be refunded within fifteen days without any interest.
9. No interest on security deposit shall be paid by the Institute to tenderer.
10. An amount of equivalent to 3% of the estimated value of contract (as per GFR 171) is to be deposited by the selected/successful bidder as performance security (in the shape of

DD/FD/BG only after receiving a commutation form IARI.

11. Payment will be made by mode of e-payment on actual basis to the supplier/firm after satisfactory completion of **Mela work** and receipt of pre-receipt bills triplicate. In case of foreign currency payment shall generally be made through LC directly to the manufacturer.
12. The Director IARI, New Delhi reserves the right to accept or reject any or all the quotations either in full or in parts without assigning any reason.
13. Pre-bid conference for any clarification will be held on **17, Feb, 2022 at 11.00 AM in CENTRE FOR AGRICULTURAL TECHNOLOGY ASSESSMENT & TRANSFER (CATAT), IARI, New Delhi.**
14. Scanned copy of GST/PAN Nos need to be uploaded through online bid.
- 15. Quotations not complying with the above conditions are liable to be rejected.**
16. In case, any dispute arising out of this contract shall be subject to the jurisdiction of Indian laws & Court at New Delhi. Sole arbitrators appointed by the DIRECTOR, IARI, New Delhi. His decision will be final and binding on both parties (Supplier and Purchaser).
17. The firm should have minimum 3 years' experience in concern area from the current date for the gathering of minimum 1000 people (attach the scan copy of work experience).
- 18. 2% TDS (Income Tax) and 2% (TDS) under GST will be deducted on the bill.**
- 19. The stipulated period of tender for 15 days only which is permitted by Jt. Director (Extn.) IARI. New Delhi-12**

Asstt. Admn. Officer
CATAT

Checklist of the documents

Sl. No.	Particular	Yes No
1	Scanned copy of GST No.	
2	Scanned copy of PAN Card No.	
3	Registration of firm under shop & Estt. Act/company act any other.	
4	Scanned copy of Bid Securing Declaration.	
5	Scanned copy of IT return last three financial year annual account.	
6	Scanned copy of last three financial year annual account. (Only copies of Balance sheet and P & L A/c) 2 pages of each year.	
7	Scanned copy of Experience certification for the last three year (worked order for performance certificate last 3 years.	
8	Copy of Brochure, if any	
9	Copy of license to run the respective business, if any	
10	Certificate declaring that the firm has not been debarred or blacklisting by the Govt. Deptt. / Court of Law for doing any business in India (As per perfoma attached at page no. 6)	

Date:

SEAL

Place:

Authorized Signatory

Name:

Designation:

Contact No.:

Profile of the Bidder

Expression of Interest submitted in response to enquiry notification issued by the ICAR- Indian Agricultural Research Institute, Mela Ground New Delhi for Hiring of **Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings.**

Please enclose following documents with tender:-

PARTICULARS	DESCRIPTION
Name of the Service Provider	
Complete Contact details of Authorized Person of Service providers, including name, address telephone, mobile number, Email id, website (if any)	
EoI for service Providers situated at (Please tick the location of your firm)	
Year of Registration/Establishment of Service providers and registration copy to be enclosed	
PAN No./GST No. (as applicable registration in the name of firm or Proprietor/Partner(s) of the firm)	
Please enclose last three years copy of IT return/acknowledgement	
Please enclose last three financial years copy of annual accounts (balance sheet and profit & loss account of F.Yr.2017-18,2018-19, 2019-20)	
Details of any other license required to run the Service Providers (Please specify)	
Experience of at least three (3) Years (copies to be enclosed). Atleast one work order for each year.	
Enclosure brochure of your Service Providers (if any)	

Date:

Signature & Seal of the applicant

CERTIFICATE
(To be provided on letter head of the Service providers)

I hereby certify that the above firm has not been ever blacklisted by any Central/State Government/Public Undertaking/Institute on any account.

I also certify that the above information is true and correct in every respect and in any case at a later date it is found that any details provided above are incorrect, any contract given to the above firm may be summarily terminated and the firm blacklisted.

Date:

SEAL

Place:

Authorized Signatory

Name:

Designation:

Contact No.:

PUSA KRISHI VIGYAN MELA

पूसा कृषि विज्ञान मेला

March 9-11, 2022

Indents for Hiring Octonorm Panel, Shamiana, Furniture, Electrical Items, Backdrops and Hoardings ऑक्टोनोंर्म पैनल, शामियाना, फर्नीचर, बिजली के सामान, बैकड्रॉप्स और होर्डिंग्स को किराए पर लेने के लिए मांगपत्र

S. No.	ELEMENT तत्व	QTY. मातत्रा	UNIT मात्रक	Rate inclusive of GST	Amount
1.	Hall-A (Exhibition and Theme) 20 m X 120 m हाल- अ (प्रदर्शनी और थीम) 20 मी. X 120 मी.				
1.1	View cutter for roof of the tin shed टिन शेड की छत के लिए व्यू कट्टर	2400	Sq.mtr.		
1.2	Wooden platform with Ply on Top प्लाई ऑन टॉप के साथ लकड़ी का प्लेटफॉर्म	2400	Sq.mtr.		
1.3	New Carpet over platform (Green/Red) प्लेटफॉर्म पर नया कार्पेट (हरा/लाल)	2400	sq-mtr		
1.4	Side Covering of Exhibition Area with white cloth सफेद कपड़े के साथ प्रदर्शनी क्षेत्र की साइड कवरींग	840	Sq.mtr		
1.5	Facia Gate made of flex mounted on MS Frame & Pillars एमएस फ्रेम और पिलर्स पर लगे फ्लेक्स से बने फेसिया गेट	1500	Sq.ft.		
1.6	Octonorm panel of size 7' x 3' i.e. 2.5 m x 1m and spot lights with power socket 7' x 3' यानि 2.5 m x 1m आकार का ऑक्टोनोंर्म पैनल और पावर सॉकेट के साथ स्पॉट लाइट	500	Nos.		
1.7	Ply board exhibition table 2'x3' with white sunmica top सफेद सनमाइका टॉप के साथ प्लाई बोर्ड प्रदर्शनी टेबल 2'x3'	150	Nos.		
1.8	Dunlop chairs डनलप कुर्सी	300	Nos.		
1.9	Facia of size 9' X 10' in green/blue background and white letter with spot lights हरे/नीले रंग की पृष्ठभूमि में आकार 9'X 10' का फेसिया और स्पॉट लाइट के साथ सफेद अक्षर	150	Nos.		
1.10	High Density Indoor LED Video wall complete with Automated Controller Switching and Attendants (LED Screen 8'x 6') स्वचालित नियंत्रक स्विचिंग और परिचारकों (एल.ई.डी.स्क्रीन 8'x 6') के साथ उच्च घनत्व इनडोर एलईडी वीडियो दीवार	01	Nos.		

1.11	General Lighting in Exhibition Hall (20 m x 120 m) प्रदर्शनी हॉल में सामान्य प्रकाश व्यवस्था (20 मी x 120 मी)	2400	Sq.mtr.		
1.12	Display wooden platform with ICAR Logo (8 ft x 8 ft) with 3steps (to be left at IARI after the Mela for display at ATIC for the farmers) आईसीएआर लोगो के साथ लकड़ी का मंच प्रदर्शित करें (8 फीट x 8 फुट) 3 चरणों के साथ (मेला के बाद संस्थान में छोड़ना होगा जो एटिक में किसानों के लिए प्रदर्शन के लिए रखा जाएगा)	01	No.		
2.	Hall-B (Exhibition and Theme) 20 mtr. X 80 mtr. हाल- ब (प्रदर्शनी और थीम) 20 मी. X 80 मी.				
2.1	View cutter for roof of the tin shed टिन शेड की छत के लिए व्यू कट्टर	1600	Sq.mtr.		
2.2	Wooden platform with Ply on Top प्लाई ऑन टॉप के साथ लकड़ी का प्लेटफॉर्म	1600	Sq.mtr.		
2.3	New Carpeting (Green/Red) प्लेटफार्म पर नया कालीन (हरा/लाल)	1600	sq-mtr		
2.4	Side Covering of Exhibition Area with white cloth (Top) सफेद कपड़े के साथ प्रदर्शनी क्षेत्र की साइड कवरींग	600	Sq.mtr		
2.5	Octonorm panel of size 7' x 3' i.e. 2.5 m x 1m and spot lights with power socket 7' x 3' यानि 2.5 m x 1m आकार का ऑक्टोनोंर्म पैनल और पावर सॉकेट के साथ स्पॉट लाइट	260	Nos.		
2.6	Ply board exhibition table 2'x3' with white sunmica top सफेद सनमाइका टॉप के साथ प्लाई बोर्ड प्रदर्शनी टेबल 2'x3'	100	Nos.		
2.7	Facia of size 9' X 10' in green/blue background and white letter with spot lights हरे/नीले रंग की पृष्ठभूमि में आकार 9'X 10' का फेसिया और स्पॉट लाइट के साथ सफेद अक्षर	90	Nos.		
2.8	Dunlop chairs डनलप कुर्सी	200	Nos.		
2.9	Hall entry gate with facia : Flex mounted on MS Frame with side Pillars फेसिया के साथ हॉल प्रवेश द्वार: साइड पिलर्स के साथ एमएस फ्रेम पर फ्लेक्स लगाया गया	400	Sq.ft.		
2.10	LED Lights in Exhibition Hall प्रदर्शनी हॉल में एल.ई.डी.प्रकाश व्यवस्था (20 m X 80 m)	1600	Sq.mtr.		
3.	Hall C : (Gosthi Pandal and Stage)				

	हॉल सी: (गोष्ठी पंडाल और स्टेज) Size: 80 m X 26 m				
3.1	View cutter for roof of the tin shed टिन शेड की छत के लिए व्यू कट्टर	2080	Sq.mtr.		
3.2	VIP Chairs for dias (Executive chairs) स्टेज के लिए वीआईपी कुर्सियां (कार्यकारी कुर्सियां)	15	Nos.		
3.3	VIP stage tables with sunmica top and front covered (3'x2'x 2.5') सनमाइका का टॉप और फ्रंट कवर के साथ वीआईपी स्टेज टेबल (3'x2'x 2.5')	20	Nos.		
3.4	Skirting of the stage मंच की झालर	2000	Sq.ft.		
3.5	Podium (Sunmica finished) पोडियम (सनमाइका के साथ)	2	Nos.		
3.6	New Carpeting (Green/Red) for Floor, Stage, Ramp फ्लोर, स्टेज, रैंप के लिए नई कारपेटिंग (हरा/लाल)	1690	Sq.mtr.		
3.7	Wooden platform with Ply on Top प्लाई ऑन टॉप के साथ लकड़ी का प्लेटफॉर्म	1500	Sq.mtr.		
3.8	Dunlop chairs of uniform size with white cloth covers सफेद कपड़े के कवर के साथ एक समान आकार की डनलप कुर्सियाँ	500	Nos		
3.9	Sofa sets two seaters with white cloth covers सोफा सफेद कपड़े के कवर के साथ दो सीटर	50	Nos.		
3.10	General Lighting (26 X 80 mtr.) 2080 Sq.mtr. area सामान्य प्रकाश (26 x 80 मीटर) 2080 वर्ग मीटर. क्षेत्र	100	Nos.		
3.11	Centre Table (Good quality) with cloth सेंटर टेबल (अच्छी गुणवत्ता) कपड़े के साथ	07	Nos.		
3.12	PA System- with complete operating with battery backup UPS, Amplifier, Mixer and Speakers Suitable for Entire Hall (26X80mtr.) along with attended. With 5 mike and 06 Cordless mikes. पीए सिस्टम- बैटरी बैकअप के साथ पूर्ण संचालन के साथ यूपीएस, एम्पलीफायर, मिक्सर और स्पीकर पूरे हॉल (26X80mtr।) के साथ-साथ उपस्थित होने के लिए उपयुक्त हैं। 5 माइक और 06 कॉर्डलेस माइक के साथ।	1	Job काम		
4.	Hall D : Size 80 m X 20 m (Food Court) हॉल डी: आकार 80 मीटर X 20 मीटर (फूड कोर्ट)				
4.1	One Side Covering of Exhibition Area with white cloth सफेद कपड़े के साथ प्रदर्शनी क्षेत्र का एक	4000	Sq.ft.		

	तरफ का आवरण				
4.2	General Lighting in Exhibition Hall (20 mX80 m) प्रदर्शनी हॉल में सामान्य प्रकाश व्यवस्था (20 मी. X 80 मी.)	1600	Sq.mtr.		
4.3	Wooden table for food stall with cloth cover कपड़े के कवर के साथ भोजन स्टाल के लिए लकड़ी की मेज	100	Nos.		
4.4	Kanat कनात	1600	sq-mtr.		
4.5	Dunlop chairs डनलप कुर्शी	200	Nos.		
5.	Miscellaneous विविध				
5.1	Electrical cabling in the entire venue of first ground 200 M x 200 M प्रथम ग्राउंड 200 M x 200 M. के पूरे स्थल में विद्युत केबलिंग	1	Nos.		
5.2	Metal lights with polls for all over the venue पूरे आयोजन स्थल के लिए खंबे के साथ धातु की रोशनी	20	Nos.		
5.3	Fancy dust bins फैंसी कूड़ेदान	20	Nos.		
5.4	Barricading for seed sale (Iron pipes/Bamboo) बीज बिक्री के लिए बैरिकेडिंग (लोहे के पाइप/बांस)	25	Nos.		
5.5	Non Woven Carpet for open Passage Area खुले पैसेज क्षेत्र के लिए गैर बुना कालीन	1000	Sq.mtr.		
5.6	Sound proof generator set to support installation in entire venue for three days तीन दिनों के लिए पूरे स्थल में स्थापना का समर्थन करने के लिए ध्वनि प्रूफ जनरेटर सेट	02	Nos.		
5.7	Pagoda with Sofa and Table and power socket and lights (5 M x 5 M) सोफा, टेबल और पावर सॉकेट रोशनी के साथ शिवालय (5 मी. x 5 मी.)	06	Nos.		
5.8	VIP Waiting Room of size 15 ft x 15 ft with VIP Sofa, Tea Table with white cloth, new carpeting, power socket and lights. वीआईपी सोफा के साथ 15 फीट x 15 फीट आकार का वीआईपी प्रतीक्षालय, सफेद कपड़े के साथ चाय की मेज, नई कालीन, पावर सॉकेट और रोशनी	01	Nos.		

ANNEXURE –I

अनुबंध-I

INDENT FOR HIRING OF PREPARATION AND FIXING OF HOARDINGS/BACK DROPS IN KRISHI VIGYAN MELA

कृषि विज्ञान मेले में होर्डिंग्स/बैक ड्रॉप की तैयारी और फिक्सिंग के लिए मांगपत्र

S.No.	Particulars विवरण	Nos. नंबर्स
1.	Square penal size 5 x 5 ft. स्कवेर पैनल आकार 5 x 5 फीट	30 Nos.
2.	Programme Board size 26 x 12 ft. (Goshti Pandal) प्रोग्राम बोर्ड का आकार 26 x 12 फीट (गोष्ठी पंडाल)	1 Nos.
3.	Outside Mela Ground Gate (20 x 4 ft) मेला ग्राउंड गेट के बाहर (20 x 4 फीट)	1 Nos.
4.	Exhibition Gate for 3 Hanger (14'x 2 ft) 3 हेंगर के लिए प्रदर्शनी गेट (14'x 2 फीट)	3 Nos.
5.	Entry gate with facia: Flex mounted on MS Frame with side Pillars Size 400 Sq. Ft. (Inside Mela ground & near Veg. Demo. Block) फेसिया के साथ प्रवेश द्वार: साइड पिलर्स के साथ एमएस फ्रेम पर फ्लेक्स लगाया गया आकार 400 वर्ग.फीट.(मेला मैदान के अंदर और शाकीय प्रदर्शनी ब्लॉक के पास)	2 Nos.
6.	Hoarding (size 12 x 8 ft.) for Pusa Gate, Mela gate and Inderpuri Gate पूसा गेट, मेला गेट और इंद्रपुरी गेट के लिए होर्डिंग (आकार 12 x 8 फीट)	3 Nos.
7.	Podium Logo size 4 x 2 ft. पोडियम लोगो का आकार 4 x 2 फीट.	2 Nos.
8.	Food Court 6 x 4 ft. फूड कोर्ट 6 x 4 फीट.	2 Nos.
9.	Enquiry First Aid, Field Visit Service 4 x 3 ft. पूछताछ प्राथमिक चिकित्सा, फील्ड विजिट सर्विस 4 x 3 फीट	3 Nos.
10.	Programme Board Strip Vinyl 12 x 2 ft. प्रोग्राम बोर्ड स्ट्रिप विनाईल 12 x 2 फीट.	4 Nos.
11.	Toilets Direction Board (Male/Female) (3'x2) शौचालय निर्देशन बोर्ड (पुरुष/महिला) (3'x2)	2 Nos.
12.	Direction Board road side (4'x 6') डायरेक्शन बोर्ड रोड साइड (4'x 6')	4 Nos.
14.	Registration 8 x 3 ft पंजीकरण 8 x 3 फीट	1 No.

Convener संयोजक**Co- Conveners****Members**

