

भा.कृ.अनु.प. –भारतीय कृषि अनुसंधानसंस्थान, नई दिल्ली-११००१२
ICAR-Indian Agricultural Research Institute, New Delhi - 110 012

Store Section, Directorate

Tel.No.: 011 - 25842877
Website: <http://www.iari.res.in>
Email: store@iari.res.in


F.No.5-1/2020-21/ST

Dated: 03/03/2022

TENDER NOTICE

Online tenders are hereby invited on behalf of the Secretary, Indian Council of Agricultural Research by the Director, ICAR-IARI for entering into Annual Rate Contract for supply of Laboratory Chemicals, Glasswares, Plasticwares and Consumables for IARI & its Regional Stations/Centers as well as all Delhi based ICAR Institutes and their Regional Centers/Stations located in different parts of India in the prescribed form, which can be downloaded from tender link www.iari.res.in & eprocure.gov.in.

Last Date of submission of online tender : 04-04-2022 at 11.00 A.M
Date of opening of online tender : 05-04-2022 at 11.00 A.M.


Admn. Officer (Store)

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TENDER-NOTICE

**ANNUAL RATE CONTRACT FOR CHEMICAL/ GLASSWARE/ PLASTICWARE/
LABORATORY CONSUMABLES**

Online tender for entering into Annual Rate Contract for supply of laboratory chemicals/glasswares/plasticwares/consumables (indigenous/imported) of the brands/manufactures as per list enclosed (**Annexure-G**) required for ICAR – Indian Agricultural Research Institute (ICAR-IARI) and its Regional Stations/Centers as well as all Delhi based ICAR Institutes and their Regional Stations/Centers located across India, are invited vide the aforesaid circular by Director, ICAR-IARI, New Delhi on behalf of Secretary, Indian Council of Agricultural Research. The terms and conditions are as follows:

Manufacturers of indigenous/foreign of the aforesaid items and their authorized distributors/dealer are also eligible to participate in the tender with valid authorization certificate issued by the Principal Manufacturers of indigenous/foreign goods. Annual Rate Contract will be awarded to ANY ONE either the manufacturer or authorized distributors/dealers/agent who will offer maximum discount of the above said items.

Indigenous manufacturers must submit valid manufacturing license issued by state/central government agencies along with their bids. In the absence of the same, manufacturers can alternatively submit a copy of their Udyog Adhaar Memorandum (UAM). In case UAM is submitted, the same shall be accompanied by an undertaking as per **Annexure - A** on a non-judicial stamp paper of Rs. 100 (Rupees One Hundred Only) which must be notarized. Bids with UAM and without notarized undertaking in the prescribed non-judicial stamp paper shall be treated as non-responsive.

Bids submitted by authorized distributors/dealers/agents of foreign manufacturers and indigenous manufacturer must be accompanied by ink signed case specific authorization from each of the manufacturers they represent, separately as per **Annexure - B1 or B2 whichever is applicable** failing which the bid shall be treated as non-responsive. Additionally, authorized distributors are compulsorily required to submit a consolidated undertaking as per **Annexure - C** on a non-judicial stamp paper of Rs. 100 (Rupees One Hundred Only), **which must be notarized.**

The Annual Rate Contract will be valid for a period of two years from the date of award of ARC and can be extended for another one year subject to performance review of the firm/supplier on the existing terms and conditions. Extension of the ARC shall remain the exclusive right of Director, ICAR-IARI, New Delhi.

All bidders are required to compulsorily submit all requisite documents online alongwith THE PRICE CATALOGUE. Authorized distributors of foreign manufacturers are advised to submit price catalogues of the manufacturer in Foreign Currency. However the payment will be made in INR as per prevailing exchange /foreign of RBI/Govt. of India on the date of supply order in quoted according.

In case price catalogue of the manufacturer is not available and the authorized distributors submit their own printed catalogue and the same must compulsorily bear the manufacturer's catalogue number and the prices mentioned there in Indian Rupees and it must be authorized by the manufacturer in the format provided as Annexure B1 or B2 whichever is applicable.

The Price Catalogue should be submitted online mode only in readable PDF format which will Valid for entire period of Rate Contract and the same will be uploaded on IARI Website.

IT IS THE SOLE RESPONSIBILITY OF THE BIDDER TO ENSURE SUBMISSION OF ALL REQUISITE DOCUMENTS ONLINE ALONGWITH BID AND PRICE CATALOGUE. NO QUERIES/CLARIFICATIONS WITH REGARDS TO THE SAME SHALL BE ENTERTAINED AFTER THE DUE DATE OF UPLOADING OF THE BIDS ONLINE.

ANY DOCUMENTS, PRICE CATALOGUE AND OTHER TENDER RELATED DOCUMENTS WILL NOT BE ACCEPTED IN HARD COPY.

Director, ICAR-IARI, New Delhi reserves the right to accept or reject any bid/proposal without assigning any reason whatsoever for the same.


Administrative Officer (ST)

FORMAT FOR
SUBMISSION OF INFORMATION

(To be typewritten and submitted separately for Chemicals/Glassware/Plasticware/Consumables)

Strike whatever is not applicable to avoid confusion

1. Name & complete postal address of the Bidder :
 - (i) Name of firm
 - (ii) Whether manufacturer or Distributors/dealer/agent
 - (iii) If distributors/dealer/ agent, name of principal firm

2. Item/material proposed to be supplied : Chemical/ Glassware/ Plasticware/ Consumables (Tick as applicable)

3. Name of the manufacturer & brand of items proposed to be supplied :

(Manufacturers must enclose ISO for quality assurance and a valid manufacturing license issued by the State /Central Government organization. Alternatively, manufacturers can submit their UdyogAdhaar Memorandum certificate along with undertaking given in Annexure A on a non-judicial stamp paper of Rs. 100 duly notarized)

(Authorized distributors/dealer/agent must submit ISO for quality assurance of indigenous/foreign principal and case specific authorization certificates from each principal separately in the format given in Annexure B1 or B2 whichever is applicable. Additionally, a consolidated undertaking in the format provided in Annexure C must be submitted on a non-judicial stamp paper of Rs. 100 duly notarized)

4. Manufacturers' price catalogue/s (in Indian Rupees) is attached for each of the manufacturer & brands intended to be supplied :

(Write Yes or No whichever is applicable)

If No, ensure that the rates provided in the submitted catalogue been authorized by each of the manufacturer represented thereof. A certificate stating that the submitted catalogue is the only one in circulation must also be submitted along with the bid.

(In case of non-availability of INR price catalogue/s of the manufacturer, authorization of the prices must be provided from each of the principals along with case specific authorization certificate given in Annexure B1 or B2 whichever is applicable. **The submitted catalogue must have exactly the same catalogue numbers as given in manufacturers' original price catalogue in foreign currency.**)

5. Earnest Money (EMD) : Rs. 1,50,000/- (Rupees one lakh fifty thousand only).

6. Turn over certificate for the last three years i.e. 2017-2018, 2018-2019 & 2019-2020 duly certified by the Chartered Accountant :

(Minimum required turnover for eligibility to bid in each of the three financial years mentioned above 75 lakhs. Firm is

(Write Yes or No whichever is applicable)

essentially required to submit copies of balance sheet and statement for Profit and Loss account of each of the aforesaid three financial year in accordance with their adopted procedure of accounting).

7. Copy of the latest GST Return. :
(The certificate must clearly mention the registration number & date of registration)
8. Copy of PAN Card :
(PAN card of individual in case of proprietorship firm/ PAN card of the firm in case of partnership firm must be enclosed) Self/Firm
(Tick whichever applicable and strike out the other)
9. Discount offered :
(Must be written clearly both in numbers as well as in words) _____ % _____ (percent)
10. ISO Certificate :
(Valid ISO certificate must be enclosed by all the bidders. ISO certificate of the firm as manufacturers, must be enclosed. In case of authorized distributors/agents/suppliers, ISO certificate must essentially be enclosed from both i.e their firm as well as their manufacturer OR principal firm) Self/Manufacturer(s)
(Tick whichever applicable and strike out the other)
11. Undertaking with regard to whether the :
bidder has been currently or in the past banned/blacklisted from doing business with any public funded organization/Fall Clause and Price list one in circulation as per annexure Annexure-F : _____
(Write Yes or No whichever applicable)
If Yes, submit details separately stating the period and the reasons thereof
12. Does the bidder currently has any Annual Rate :
Contract for the items for which this bid has been submitted, with any other public funded organization? : _____
(Write Yes or No whichever applicable)
If Yes, submit self attested copies of the same
13. Whether the bidder intends to supply the : (Write Self or Distributor(s)
goods directly or through its distributors/authorized agent /supplier? : _____
If through distributors, a separate list of the same for the headquarters as well as the stated research stations must be enclosed separately
14. Code of Integrity duly signed and stamped on : _____
bidder's letterhead as per Annexure D. : (Write Yes or No whichever applicable)
15. Bank details of the bidder :

(Signature with Seal of the Bidder/Authorized Representative)

TERMS AND CONDITIONS FOR ANNUAL RATE CONTRACT

- 1 No equipment or apparatus of permanent nature etc. shall be covered under the Annual Rate Contract irrespective of its value.
- 2 Packing, freight, forwarding, insurance charges, if any, shall be borne by the supplier. Under no circumstances whatsoever shall the same be borne by the Institute. Similarly any loss, damage, pilferage etc. of the material during transit shall be sole responsibility of the supplier. Defective supply, breakage(s), if any, needs to be replaced by the supplier within 10 (Ten) days completely at the cost of the supplier.
- 3 The delivery/supply shall be made on F.O.R. basis to this Institute and its Regional Stations/Centers/Units and as well as all Delhi based ICAR Institutes and their Regional Centers/Stations located in different parts of India i.e. ICAR-IARI, New Delhi & its regional stations/centers located at Shimla & Katrain (HP), Karnal (Haryana), Pune (Maharashtra), Kalimpong (WB), Samastipur (Bihar), Dharwad (Karnataka) Indore (MP) and Wellington (TN), Aduthurai (TN), KVK Shikohpur (Haryana); ICAR-IIMR, Ludhiana (Punjab) and its regional stations/centers located at New Delhi, Begusarai (Bihar), Hyderabad (Andhra Pradesh); ICAR-NBPGR, New Delhi and its regional stations/centers located at Akola (Maharashtra), Bhowali (Uttarakhand), Cuttack (Odisha), Jodhpur (Rajasthan), Shillong (Meghalaya), Ranchi (Jharkhand), Thrissur (Kerala) and Sri Nagar (J&K); and ICAR-NSS&LUP, Nagpur and its regional station/centers located at Bangalore (Karnataka), Kolkata (WB), Udaipur (Rajasthan) and Jorhat (Assam).
- 4 The Institutes will not issue any "C" & "D" form. However, GST and other Govt. levies will be paid extra as applicable. The Institute is exempted from the payment of Custom duty in terms of Govt. Notification No.51/96-Customs dated 23.7.1996 and Excise duty in terms of Notification No.10/97-Central Excise dated 1.3.1997 and Notfn. No. 45/2017 - Union Territory Tax (Rate) dt. 14-11-2017 as amended from time to time for the purpose of Annual Rate Contract of these items.
- 5 The supplier shall deliver the goods within the delivery period mentioned in the purchase order. Otherwise penalty in the form of liquidated damages @0.5% per week of the cost of purchase order shall be deducted subject to a maximum of 10%. **The purchaser shall have the right to cancel the order without any notice to the supplier if the delay is beyond 6 weeks from the last date of delivery stated in the supply order.**
- 6 No payment will be made in advance. The payment will be released within 30 days through the mode of e-payment only after receiving goods in full and in satisfactory conditions at the purchasers place. Triplicate pre-receipted bills affixing a revenue stamp, where required should be sent to the concerned Division/Regional Station/Unit/Centre for payment. No interest will however, be payable in case of delayed payments.
- 7 **The Annual Rate Contract will be made only in Indian Rupees.**
- 8 **Price charged for the stores supplied under Annual Rate Contract should in no event be higher than lowest prices, at which the party sells the same items of identical description**

to any other public funded organization during the period of contract failing which the "FALL CLAUSE" will be applicable. An Undertaking to this effect may be provided by the tenderer that the lowest prices have been offered to IARI. In case it is found that the price charged by the firm are more, the same will be recovered from the subsequent/ unpaid bill of the supplier and necessary punitive action as deemed fit shall be initiated against the supplier. An Undertaking is to be given by the applicant that the price list supplied is the only one in circulation and also the latest. An Undertaking clearly stating that the firm has not offered a discount higher than what has been offered in this bid to any other public funded organization as per Annexure-F.

- 9 Supply should be made in full against a single order and part supply will not be accepted. Each supply bill should be supplemented with delivery challan.
- 10 The articles should be securely packed to avoid any damages in transit.
- 11 Supply to be made from the latest batch of production with maximum shelf life in original packing to ensure appropriate intended utilization.
- 12 Manufacturers' price catalogue/s (in Indian Rupees) should be enclosed for each of the manufacturer & brands intended to be supplied. In case of non-availability of INR price catalogue/s of the manufacturer, authorization of the prices must be provided from each of the principals along with case specific authorization certificate given in **Annexure B**. The submitted catalogue must have exactly the same catalogue numbers as given in manufacturers' original price catalogue in foreign currency. Additionally, a consolidated undertaking in the format provided in Annexure-C must be submitted on a non-judicial stamp paper of Rs. 100 duly notarized).
- 13 Discount offered must be written clearly both in numbers as well as in words.
- 14 Bidders must clearly state whether they intend to supply the goods themselves or through their distributor network. In case they intend to do it through distributors separate list containing the name, address and contact details of the distributors for the headquarters as well as the stated regional stations/centers must be enclosed separately alongwith the bidding document, which will be valid during the period of ARC. No changes will be allowed except in complaining circumstances failure to execute order in time etc.
- 15 Indigenous manufacturers must submit valid manufacturing license issued by state/central government agencies along with their bids. In the absence of the same manufacturers can alternatively submit a copy of their UdyogAdhaar Memorandum (UAM). In case UAM is submitted, the same shall be accompanied by an undertaking as per Annexure - A on a non-judicial stamp paper of Rs. 100 (Rupees One Hundred Only) which must be notarized. Bids with UAM and without notarized undertaking in the prescribed non-judicial stamp paper shall be treated as non-responsive.

Bids submitted by authorized distributors/ dealer/ agent must be accompanied by ink signed case specific authorization from each of their manufacturers they represent separately as per Annexure - B1 or B2 whichever is applicable failing which the bid shall be treated as non-responsive. Additionally, authorized distributors are compulsorily required to submit a consolidated undertaking as per Annexure - C on a non-judicial stamp paper of Rs. 100 (Rupees One Hundred Only) which must be notarized.

- 16 Rs. 1,50,000/- (Rupees one lakh fifty thousand only) in the form of FDR/Unconditional Bank Guarantee (BG) [as per prescribed format given at Annexure E] of this tender document from any commercial bank in favour of Director, ICAR-IARI, New Delhi. Validity of the FDR/BG must be 365 days. No Interest will be paid by the IARI on EMD/Security Deposit. EMD of Unsuccessful bidders would be refunded on finalization of contract. EMD of successful bidders shall be refunded after the receipt of security deposit. If for any reason the successful bidder fails to submit the security deposit within the prescribed time limit, EMD of the firm/bidder shall stand forfeited.
- Exemption of EMD shall be extended to only those indigenous manufacturers who have a valid registration certificate from MSME/NSIC only.
 - The certificate shall clearly indicate the monetary limit and shall be valid as on due date/extended due date of the tender. Also it should specifically cover the items proposed to be supplied to get EMD fee exemption.
- 17 All successful bidders have to submit a FDR/Unconditional Bank Guarantee (BG) [as per prescribed format given at Annexure E of this tender document] of Rs.2.00 lakh (Rs. Two lakhs only) as Security Deposit. The same shall only be refunded/returned after successful completion of contract. No interest will be paid by ICAR-IARI on the Security Deposit.
- 18 Director, ICAR-IARI, New Delhi reserves the right to cancel the Annual Rate Contract at any time without assigning any reason; accept or reject any bid/proposal without assigning any reason, whatsoever for the same.
- 19 Any dispute arising between the bidder and the purchaser will be referred to Secretary, ICAR, Krishi Bhawan, New Delhi for which sole arbitration and decision thereof shall be final and binding upon the parties i.e. manufacturer/supplier and purchaser. Further, any conflict arising in relation to Annual Rate Contract shall be subject to Delhi jurisdiction only.
- 20 Gem Non Availability Report is must before purchase the Chemicals/Glassware/Plasticware and Lab consumables under Annual Rate Contract.

CHECK LIST

All bidders are required to compulsorily submit all requisite documents **ONLINE ONLY**
BEFORE THE CLOSING DATE OF THE TENDER.

Sl. No.	Details of documents	Page No.	Whether attached or not (Yes/No)
1.	<p>(a) For indigenous manufacturers</p> <p>Valid manufacturing license issued by state/central government agencies. or Copy of their Udyog Adhaar Memorandum (UAM) along with notarized undertaking as per Annexure – A on a non-judicial stamp paper of Rs. 100 (Rupees One Hundred Only).</p> <p>(b) For authorized distributors of foreign manufacturers and indigenous manufacturer</p> <p>Ink signed case specific authorization from each of the represented manufacturers separately as per Annexure – B1 or B2 whichever is applicable and A consolidated undertaking as per Annexure – C.</p>		
2.	Code of Integrity duly signed and stamped on bidder's letterhead as per Annexure D		
3	Rs. 1,50,000/- (Rupees one lakh fifty thousand only)		
4	Non-black listed undertaking/Discount / Fall Clause & Price list one in circulation Undertaking (As per Annexure-F.)		
5.	Manufacturers' price catalogue/s (in Indian Rupees) or Bidders own printed price catalogue in INR along with authorization of the prices from each of the principals as per format in Annexure B. The submitted catalogue must essentially have exactly the same catalogue numbers as given in manufacturers' original price catalogue in foreign currency.		
6.	Turn over certificate for the last three years i.e. 2017-2018, 2018-2019 & 2019-2020 duly certified by the Chartered Accountant (Minimum required turnover for eligibility to bid in each of the three financial years mentioned above 75 lakhs. Firm is essentially required to submit copies of balance sheet and statement for Profit and Loss account of each of the aforesaid three financial year in accordance with their adopted procedure of accounting).		
7.	Copy of the latest GST Return. (The certificate must clearly mention the registration number & date of registration)		
8	Copy of PAN Card (PAN card of individual in case of proprietorship firm/ PAN card of the firm in case of partnership firm must be enclosed)		
9.	ISO Certificate (Valid ISO certificate must be enclosed by all the bidders. ISO certificate of the firm in case of manufacturers must be enclosed. In case of authorized distributors/agents/authorized suppliers, ISO certificate must essentially be enclosed from both i.e their firm as well as their manufacturer or principal firm)		
10.	Details of the Similar ongoing Annual Rate Contracts with other public funded organizations/ Govt Department, if applicable (Attach the copy of the supply orders from the three Institution)		
11.	List of distributors along with their name, address, contact details and domain of supply		
12	Discount offered in figure as well as in word		

Note: All the bidders must ensure that all pages of the tender document are numbered.

Seal and Signature of the tenderer

**Format of
Case Specific Certificate of Authorization for Supply as well as Price List
from the Indian Manufacturer**

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include an original ink signed copy of the same in its bid]

Dated : *[insert date (as day, month and year) of Bid Submission]*

To,
Director,
ICAR-IARI, New Delhi - 110 012

Subject : Authorisation towards tender no. _____ for supply of chemicals/glassware/
plasticware/consumables *[tick whichever applicable and strike out whichever is not applicable].*

Sir,

We *[insert complete name and address of Manufacturer]*, who are the official manufacturers of *[insert type and brand of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the aforementioned materials manufactured by us, and to subsequently negotiate and sign the Contract on our behalf.

The aforementioned materials shall be supplied under the Annual rate contract if approved at a discount of _____ % *[insert the value both in figures and words clearly. In case of ambiguity in the same the bid shall be rejected outrightly]* of the rates (in Indian Rupees) mentioned against each of the items in our printed catalogue submitted along with the bid submitted by our authorized bidder. It is also certified that the discount offered by us is the maximum that we offer to any public funded organization. In case it is found to be otherwise we shall be solely responsible for the same. In case of non-availability of INR price catalogue, the price must be certified by the Principal firm.

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Mobile No. & Email ID

NOTE

EMAIL ID & MOBILE NUMBER OF THE SIGNATORY IS A MANDATORY REQUIREMENT TO ASCERTAIN THE AUTHENTICITY OF THE CERTIFICATE IF SO REQUIRED.

**Format of
Undertaking to be submitted along with UdyogAdhaar Memorandum**

(To be submitted on a Rs. 100 Non-Judicial Stamp Paper and duly notarized)

I/We proprietor/partners of _____ (name of the firm) having registered office at _____ (address) do here by declare that my/our manufacturing unit for _____ (chemicals/glassware/plasticware/others) is located at _____ (address where actual manufacturing of the goods) quoted for in our bid vide _____ (detailed bid reference) against tender no. _____ (mention the details of the tender floated by ICAR-IARI). ICAR-Indian Agricultural Research Institute (ICAR-IARI shall have the right to inspect our manufacturing facility on any working day without any prior notice to me/us. If the above details are found to be wrong/misrepresented at any point during the period of the Annual rate contract, ICAR-IARI, New Delhi shall have the sole discretion of initiating any action as deemed fit against me/us.

Signature with designation and seal of proprietor/all the partners

**Format of
Case Specific Certificate of Authorization for Supply as well as Price List
from the Foreign Manufacturer**

[The Bidder shall require the Manufacturer to fill in this Form in accordance with the instructions indicated. This letter of authorization should be on the letterhead of the Manufacturer and should be signed by a person with the proper authority to sign documents that are binding on the Manufacturer. The Bidder shall include an original ink signed copy of the same in its bid]

Dated : *[insert date (as day, month and year) of Bid Submission]*

To,
Director,
ICAR-IARI, New Delhi - 110 012

Subject : Authorisation towards tender no. _____ for supply of chemicals/glassware/
plasticware/consumables *[tick whichever applicable and strike out whichever is not applicable]*.

Sir,

We *[insert complete name and address of Manufacturer]*, who are the official manufacturers of *[insert type and brand of goods manufactured]*, having factories at *[insert full address of Manufacturer's factories]*, do hereby authorize *[insert complete name of Bidder]* to submit a bid the purpose of which is to provide the aforementioned materials manufactured by us, and to subsequently negotiate and sign the Contract on our behalf.

The aforementioned materials shall be supplied under the Annual rate contract if approved at a discount of _____ % *[insert the value both in figures and words clearly. In case of ambiguity in the same the bid shall be rejected outrightly]* of the rates (in Indian Rupees) mentioned against each of the items mentioned between page nos. ____ & ____ *[insert the page numbers of the catalogue submitted by your authorized distributors]* which are duly verified and authorized by us. It shall be the sole responsibility of the manufacturer to ascertain that the authorized catalogue bears the exact manufacturers' catalogue numbers. It is also certified that the discount offered by us is the maximum that we offer to any public funded organization. In case it is found to be otherwise we shall be solely responsible for the same.

Name: *[insert complete name(s) of authorized representative(s) of the Manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of: *[insert complete name of Bidder]*

Dated on _____ day of _____, _____ *[insert date of signing]*

Mobile No. & Email ID

NOTE

EMAIL ID & MOBILE NUMBER OF THE SIGNATORY IS A MANDATORY REQUIREMENT TO ASCERTAIN THE AUTHENTICITY OF THE CERTIFICATE IF SO REQUIRED.

ANY BID CONTAINING THIS CERTIFICATE WITHOUT THE MENTION OF A VALID EMAIL ID & MOBILE NUMBER SHALL BE SUMMARARILY TREATED AS NON-RESPONSIVE

**Format of
Undertaking to be submitted for authenticity of the manufacturers
authorization certificate(s)**

(To be submitted on Rs. 100 Non-Judicial Stamp Paper and duly notarized)

I/We the proprietor/partners of _____ (name of the firm) having registered office at _____ (address) do here by declare that the manufacturer's authorization certificates submitted by me/us along with our bid for the supply of chemicals/glassware/plasticware/others (strike off whichever is not applicable) vide _____ (detailed bid reference) against tender no. _____ (mention the details of the tender floated by IARI) is authentic and has been obtained from the manufacturer's directly. ICAR-Indian Agricultural Research Institute (ICAR-IARI) shall have the right to verify the same through any means that it feels suitable at any point of time. In case any document is found to be forged/misrepresented at any point during the period of the Annualrate contract, ICAR-IARI, New Delhi shall have the sole discretion of cancelling the contract and initiating any action as deemed fit against me/us.

Signature with designation and seal of proprietor/all the partners

To be submitted in Company Letterhead

Annexure - D

**Format of
Code of Integrity**

To,
The Director
ICAR-Indian Agricultural Research Institute
New Delhi-12

We M/s _____ hereby undertaken that we shall not act in contravention of the codes which includes provision of

- i) Prohibition of
 - a) Making offer, solicitation or acceptance of bribe, reward or gift or any material benefit, either directly or indirectly, in exchange for an unfair advantage in the procurement process or to otherwise influence the procurement process
 - b) Any omission, or misrepresentation that may mislead or attempt to mislead so that financial or other benefit may be obtained or an obligation avoided
 - c) Collusion, bid rigging or anticompetitive behavior that may impair the transparency.
 - d) Improper use of information provided by the procuring entity to the bidder with an intent to gain unfair advantage in the procurement process or for personal gain.
 - e) Any financial at business transaction between the bidder and any official of the procuring entity related to tender or execution process of control; which can affect the decision of the procuring entity directly or indirectly.
 - f) Any coercion or any threat to impair or harm, directly or indirectly, any party or its property to influence the procurement process.
 - g) Obstruction of any investigation or auditing of procurement process.
 - h) Making false declaration or providing false information for participation in a tender process or to secure a contract.
- ii) Disclosure of conflict of interest.
- iii) Disclosure by the bidder of any previous transgressions made in respect of the provision of sub-clause.
 - (i) With any entity in any country during that last three years or of being debarred by any other procuring entity.

Place :
Date :

Signature of Bidder/ Authorized Representative

Stamp